



# APPLICATION FOR PERMIT

City of  
Mendota Heights

1101 Victoria Curve, Mendota Heights, Minnesota 55118 (651) 452-1850 (651) 452-8940

<b>DIRECTIONS: APPLICANT MUST COMPLETE SPACES 1 THROUGH 13. (PLEASE PRINT OR TYPE) RETURN ALL COPIES FOR PROCESSING</b>			CITY OFFICE USE ONLY			
1. SITE ADDRESS		2. DATE OF APPLICATION		PERMIT FEE	\$	
3. LEGAL DESCRIPTION PLAT NUMBER (P.I.D.)			PENALTY FEE		\$	
4. OWNER (Name) (Address) (Tel. No.) ( )		5. ARCHITECT (Name) (Address) (Tel. No.) ( )		SAC	\$	
6. CONTRACTOR Firm Name ( ) Tel. No. Including Area Code Firm Address State License Number Contact Person (Please Print) ( ) Tel. No. Including Area Code			ZONING DISTRICT		WAC	\$
SUBCONTRACTORS <b>PLEASE COMPLETE AND ATTACH SUBCONTRACTORS LIST</b>			CONSTRUCTION TYPE		STATE SURCHARGE	\$
7. TYPE OF WORK <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> BASEMENT FINISH <input type="checkbox"/> FIREPLACE <input type="checkbox"/> REROOF <input type="checkbox"/> ADDITION <input type="checkbox"/> DECK <input type="checkbox"/> GARAGE <input type="checkbox"/> RESIDE <input type="checkbox"/> ALTERATIONS <input type="checkbox"/> FENCE <input type="checkbox"/> PORCH <input type="checkbox"/> SWIMMING POOL <input type="checkbox"/> ATTIC FINISH   MISC. _____ MISC. _____			VALUATION		TOTAL FEE	\$ _____
8. ESTIMATED COST	9. PROPERTY DIMENSIONS	10. NUMBER OF FAMILIES (If Applicable)		PROPERTY AREA SQ. FT.		
11. NUMBER OF STORIES	12. SIZE OF STRUCTURE (Height) (Width) (Depth)	13. COMPLETE DATE		FRONT YARD FT.		
			REAR YARD FT.			
			SIDE YARDS		FT.      FT.	
			CERTIF. OF OCCUPANCY ISSUED ON: (DATE)			
			CERTIF. OF OCCUPANCY ISSUED BY:			

**NOTICE: THIS PERMIT EXPIRES ONE YEAR FROM DATE OF ISSUANCE IN ACCORDANCE WITH CITY ORDINANCE NO.502, SECTION 3.5(2) AS AMENDED BY ORDINANCE JN0.328**

- All Contractors and Sub-Contractors shall be licensed in accordance with City and/or State Requirements.
- This permit may be revoked at any time upon violation of any of the provisions of the City building and Zoning Codes.
- This permit does not authorize construction of sewage treatment systems, plumbing, HVAC or electrical work.

**AGKNOWLEDGMENT AND SIGNATURE**

The undersigned hereby represents upon all of the penalties of law, for the purpose of inducing the City of Mendota Heights to take the action herein requested, that all statements herein are true and that all work herein mentioned will be done in accordance with the Ordinances of the City of Mendota Heights, the State of Minnesota, and Rulings of the Building Department

APPLICANT SIGNATURE

BUILDING OFFICIAL APPROVAL

DATE PERMIT ISSUED

DATE PERMIT EXPIRES

PERMIT NUMBER

# Certificate of Occupancy

## City of Mendota Heights, Minnesota

Site Address \_\_\_\_\_

Permit Number \_\_\_\_\_

Date Approved \_\_\_\_\_

Date Issued \_\_\_\_\_

This is to certify that I have inspected the premises shown on the reverse side and that the building substantially conforms to the requirements of the ordinances of this City applicable to newly constructed buildings, or to such alterations or repairs as were covered by this building permit number and that the construction, alteration or repair has been substantially completed in accordance with the plans upon which the building permit required by ordinance was issued.

The following items are noted as incomplete or missing

and are listed as exception to completion:

These must be corrected or completed within \_\_\_\_\_ days.

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Building Official