

CITY OF EXCELSIOR

**FENCE / RETAINING WALL PERMIT APPLICATION FORM**

Application For:  Fence - Less Than Six Feet in Height  Retaining Wall - Less Than Four Feet in Height

- Height of Fence: \_\_\_\_\_ feet measured from grade  
 Height of Retaining wall: \_\_\_\_\_ feet measured from grade

Property Address \_\_\_\_\_

PIN # \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_ - \_\_\_ Legal Description: Lot \_\_\_ Block \_\_\_ Subdivision \_\_\_\_\_

Land Use: \_\_\_\_\_ Zoning: \_\_\_\_\_

Additional Information: \_\_\_\_\_

- Three copies of a Boundary Line Survey depicting the property in question (see Article 21-2 of the Excelsior Zoning Ordinance)  
 If within three (3) feet or less of property line, notarized signature of the adjoining property owner(s) exempting need for Boundary Line Survey  
 Diagram of fence to scale with fence materials  
 Finished side of fence must face neighboring property  
 Required Fees\*: Application Fee \$75.00 \* Permit fees can be found on the City of Excelsior Fee Schedule

Applicant:					
Name:			Phone:		
Address:			Fax:		
City:	State:	Zip:	E-mail:		

Owner (if different than applicant):					
Name:			Phone:		
Address:			Fax:		
City:	State:	Zip:	E-mail:		

**Please note:** In signing this application, I hereby acknowledge that I have read and fully understand the applicable provisions of the City Ordinances and current administrative procedures. Signature of this application by the legal property owner or a licensed contractor, as the owner's representative is required and authorizes the City Zoning Administrator or designee and the City Building Official or designee to enter upon the property to perform any inspections. Entry may be without notice. I hereby acknowledge that I have read this application and all information is true and correct to the best of my knowledge. I further agree that all work performed will be in accordance with approved plans, specifications and conditions and to abide by all ordinances of the City and the laws of the State of Minnesota. I further acknowledge the fee explanation and hereby agree to pay all statements received pertaining to additional application expense and city review. Upon review, the City of Excelsior reserves the right to require a building permit and if said determination is made, the applicant will be notified and this permit shall become null and void.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Applicant

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Owner

Building Inspector Final

\_\_\_\_\_

Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: Prior to digging, please contact Gopher One Call- [www.gopherstateonecall.org](http://www.gopherstateonecall.org)